

Strategy and Resources Committee  
28 January 2025

**URGENT DECISIONS**

**Head of Service:** Rod Brown, Head of Housing & Community  
**Report Author** Andrew Bircher  
**Wards affected:** (All Wards);  
**Urgent Decision?(yes/no)** no  
**If yes, reason urgent decision required:**  
**Appendices (attached):**

**Summary**

To report to the Committee a decision taken by the Director of Environment, Housing and Regeneration on the grounds of urgency, in compliance with the requirements of the Constitution

**Recommendation (s)**

**The Committee is asked to:**

- (1) Note the urgent decision taken and the reasons for that decision.**

**1 Reason for Recommendation**

- 1.1 To report to the Council a decision taken by the Director of Environment, Housing and Regeneration on the grounds of urgency, in compliance with the requirements of the Constitution.

**2 Background**

- 2.1 The scheme of delegation sets out that the Chief Executive and Directors are authorised to take decisions on grounds of urgency regarding matters which would otherwise be reserved for determination by a Committee or Council. A matter can be deemed urgent if, in the reasonable opinion of the officer concerned, a delay would seriously prejudice the interest of the Council or of the public and it is not practicable to convene a quorate meeting of the relevant decision-making body in sufficient time to take the decision.

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2.2 Since the last meeting of the Council one urgent decision has been taken by the Director of Environment, Housing and Regeneration in consultation with the Chair, Cllr Neil Dallen, and published in Member News in line with the Council's Constitution, Appendix 2, Paragraph 3.1. iii. The decision is set out below:

2.2.1 **Decision 146** – Household Support Fund 6 (HSF6)

2.2.2 **Urgency reason for decision 146** – The next S&R committee was 28<sup>th</sup> January 2025 which was considered to be too late to ensure distribution and complete spend as required by end March 2025. A decision taken then enabled the distribution of funds in a timely manner to minimise the risk of underspend and the need to return funds. Officers needed to commence work immediately and allocate these funds as to ensure full spend. A decision was therefore needed prior to the next scheduled S&R committee.

### 3 Risk Assessment

Legal or other duties

3.1 Equality Impact Assessment

3.1.1 None arising directly from this report

3.2 Crime & Disorder

3.2.1 None arise from this report

3.3 Safeguarding

3.3.1 None arise from this report

3.4 Dependencies

3.4.1 None arise from this report

3.5 Other

3.5.1 none

### 4 Financial Implications

4.1 **Section 151 Officer's comments:** Finance are consulted as part of the urgent decision-making process.

### 5 Legal Implications

5.1 **Legal Officer's comments:** Legal are consulted as part of the urgent decision-making process.

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### 6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- N/A

6.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.

6.3 **Climate & Environmental Impact of recommendations –** None.

6.4 **Sustainability Policy & Community Safety Implications:** - None.

6.5 **Partnerships:** N/A

### 7 Background papers

7.1 The documents referred to in compiling this report are as follows:

**Previous reports:**

- None.

**Other papers:**

- None.